

CSUSM—advgd

I expect you to take notes. Some class material is delivered only in lecture form. Come to class prepared to in some way to record verbal information from lectures, demonstrations, and class discussions (pen, pencil, paper, laptop, iPad).

To Receive Credit Post credit items created in class to your

1. Wordpress site as a high quality jpg or png so it is immediately visible when one goes to the site
2. AND as a high quality PDF so that I can see it large and up close.

In summary you produce different kinds of files for different kinds of output: PDFs, EPSs, JPEGs and PNGs, used for outputting to print and Web, like many files created today that live in a trans-media world.

Back Up Your Files It's not enough to post your files to Blackboard and to Wordpress. You also have to back them up on portable media and bring them to class every time. Always save your files to USB drive or other portable media and be prepared to show your native files if requested to do so. Losing your files is like losing your money; financially broke and digitally broke is pretty much the same thing.

Attendance and Tardiness Attendance protocol is a lot like babysitting—an activity I would rather avoid. If you are not here when I take role, you are not here. Don't make me babysit. More than 2 absences will negatively affect your grade. Send me an email if you are going to be absent. Don't tell me about it during the previous class period and expect that to serve as notice—I want it in writing. I don't need a reason, I don't care why you are gone, unless your absences exceed 2. Then I need a legitimate reason or it will affect your grade. "Going out of town" and "going on vacation" are *not* legitimate reasons.

This is the only warning you will receive!

If you are a person who is perpetually late, don't expect me to catch you up when you get to class— I do not care to repeat myself because you can't be here with everyone else to get the information. Ask another student to catch you up.

Turn off cell phones while in class. If you are too busy to turn off your cell phone during class then you are too busy to be in class! Same for texting, running games, apps and all that stuff, and especially checking email on your computer.

Participate in class discussion. It's not just about points. Listening and helping to critique your colleague's work benefits the entire class, and can be a deciding factor in whether I bump a student up to the next letter grade.